

Activity

Send contribution
acknowledgements

Activity

Maintain contribution records

Activity

Worksite maintenance

Activity Tabling

Function

Event Planning and Execution
(Theatre type)

Function

Event Planning and Execution
(Classroom Type)

Function

Event Planning and Execution
(Street Type)

Function

Event Planning and Execution
(Lobbying Type)

Function

Fund Raising

Activity

Book keeping

Activity

Ordering materials

Activity

Inventory management

Team

Event team

Team

Facilities Team

Team

Property team

Team

Technology team

Activity

Website management

Activity

List serve management

Function

Communications

Function

Public Relations

Activity

Press liaison

Activity

Venue selection

Activity

Venue liaison

Activity

Flyer design/production

Activity

Chapter national contact

Activity

National newsletter contact

Team

Finance Team

Activity
Grant Research

Activity

Grant Writing

Activity

Grant Review Reporting

Activity

Full Disclosure Classes

Activity

Full Disclosure Material
Acquisition

Activity

Full Disclosure School Liaison

Function

Full Disclosure Recruiting

Function

Full Disclosure Team

Activity

P&J Community Liaison

Activity

Local/State Agency Liaison

Activity

Local Business Liaison

Function

Community Outreach

Board Coordination

Secretary

Board Coordination

Treasurer

Board Coordination

President/Vice-President

Activity
Event Cashier

Activity

Signup Entry (data entry)

Activity

Info e-mail handler

Activity

Memorial Database Management

Activity

Event Pot Luck Coordinator